

Families In Schools
Authentic Parent Engagement Rubric for Schools CBOs



Please assess your school/agency for each authentic engagement indicator.

1= Our school/agency has not started working on this area

2= Plans are in place to implement this at our school/agency

3= This is in place and we have evidence that it occurs

4= This is our routine, it works, and we model it for others

Data Pt.

Scale (1-4)

Strategy

Indicators		Agency	School	Other:
Welcoming Environment	Physical space reflects inclusive environment.			
	Physical space showcases student and family work, as well as accomplishments.			
	Family/community center is open during regular scheduled hours.			
	School/agency has standards that address a welcoming environment that apply to all staff, including bus drivers, security guards, custodians.			
	There is a structured parent visitation policy that allows families to observe program(s) and give feedback. These opportunities focus on how children learn and how parents can help at home.			
	Professional development is available to staff and families on creating and sustaining a welcoming environment.			
	Parent satisfaction surveys are administered each year.			
	Volunteer opportunities are available for all parents.			
	Staff (60%+) believe parents can support their child's academic success.			

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Indicators			
Home visits are planned and implemented on a yearly basis.			
Program expectations are clearly defined and posted.			
Staff (50%+) discusses student progress with families regularly			
School/agency has integrated a variety of methods to communicate with families.			
School/agency provides materials in home language.			
Staff is up to date on resources available to families.			
Communication is regular and is readily available.			
Website is well-developed and easy to use so that families can contact staff, obtain important information, and download useful materials.			
Program communication focuses on how students are doing and includes tips on helping at home.			
Communication to families is focused on asset building.			
Data is shared often about program outcomes and goals. It describes how program is working to make improvements.			
Staff and families have regular opportunities to meet face-to-face.			
School/agency collaborates with families to collect data on learning opportunities for students.			
Program activities are planned with parents and respond to their interests.			

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Indicators		Agency	School	Other: _____
Meaningful Resources	Resources are available based on need and grade level.			
	Workshops are available throughout the year for families to help their children at home. The topics are suggested by families.			
	Families learn how the school system works and how to be an advocate for their child .			
	School/agency conducts orientation workshops for families at the beginning of each school year.			
	School/agency has programs for families that support their child's learning in each grade level.			
	After school activities are available for students and families.			
	School/agency has joint-use agreements with school/district/organization resources.			
	Staff is involved in selecting and providing resources to families/students.			
	School/agency has yearly assessments of resources' effectiveness and usefulness.			

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Shared Leadership					
Indicators			Agency	School	Other:
Large percentage of parent advisory groups receive training.					
Large percentage of parents participating in advisory groups report feeling engaged and respected as equal partners.					
School/agency offers incentives to develop new programs and activities.					
Leadership is evaluated on how well the school/agency engages families and community members.					
School/agency appoints an action team of staff and parents, representative of the school, to build and sustain family involvement.					
Strong policies that set standards for what program partnerships with schools should include and lays out a process for meeting standards.					

Conflict Resolution					
Indicators			Agency	School	Other:
There is a clear process on how parents can address their concerns and complaints.					
Staff understand how to promptly address concerns and/or complaints.					
Percentage of parents indicating they understand the process for addressing concerns.					
Number of complaints received during year and percentage of reported concerns/complaints resolved in a timely manner.					

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Indicators		Agency	School	Other: _____
Financial Resources	Funding to plan and carry out family involvement activities is built into the school/agency budget.			
	School/agency seeks out partnerships with businesses, schools, and/or community based organizations.			